



**St Mary's
University
Twickenham
London**

JOB DESCRIPTION

Job Title: Casual Theatre Technician

Department: Enterprise and Innovation

Hours: Casual Hours

Rate of Pay: £11.58 per hour

Job Purpose

To help provide assistance within the Technical and front of house Exchange team. Providing friendly and swift customer service for multi format incoming theatre shows, conferences or events. Operation of basic AV and Technical theatre systems, (lighting desk operation, Sound desk operation, QLab, rigging, patching PA systems etc.), training and support will be provided.

Hours of work

There are no normal or guaranteed hours. Work offered to you will be on an "ad hoc" casual basis

Main Duties

- To assist the technical manager and FOH manager with duties for public or private hire shows
- To assist with specific theatre operations, i.e. live playback of sound and lights using the lighting or sound desk, wired or wireless specific microphones and Qlab
- To provide audio-visual support to staff and students using the in house AV equipment
- To assist with general technical enquires
- To assist with rigging for lights, sound and scenery
- To assist groups and performers with get ins and outs
- Participate in general administrative duties as required
- Assist with general maintenance
- To be able to work within the capacity of deputy or assistant stage manager when required
- Participating in training and team meetings as required.
- Undertake other duties of a reasonable nature as determined by the role holder's line manager from time to time

Person Specification

Essential

- ETC family products programming syntax knowledge
- Qlab operational knowledge
- A working knowledge of theatre operation
- Basic experience of working with technology for events (i.e. sound, lights, filming)
- Ability to work as part of a team.
- Attention to detail, accuracy and reliability.
- Able to find solutions to general problems.
- Ability to work flexibly including a flexible approach to work.

Desirable

- Basic manual handling skills
- Experience of working in a customer service orientated environment; ability to work well with students and staff.
- Rigging skills
- AV knowledge
- Live Sound experience
- Theatrical lighting experience

Please note:

- This post requires a degree of physical effort therefore there is a requirement to be relatively fit in order to participate in the moving of equipment. Training will be given on health and safety issues.

St Mary's University reserves the right to change and amend this job description/ person specification in accordance with the changing requirements of the organisation.